

South Berwick Public Library Advisory Board Meeting
December 14, 2021 6:30PM held at the library and on Zoom

Attendees: Lee Shaw, David Gagnon, Hilda Howell, Katherine Gilchrist, Chris (Mike) Siebach. Unable to attend Mark Dutka

Minutes of the October meeting were approved and attested.

Old Business: Skateboard policy: There is no town ordinance. In the Visitor's Behavior Policy no scooters, bikes or skateboards are allowed on the patio. Lee prefers to wait and revisit if a problem arises. All agreed.

Fines: Reviewed the 2017 Late and Replacement Fee Policy and Procedure. Discussed if fees discriminate, how much money they bring in and what other state libraries are doing. Lee would like to eliminate fees in July by taking it out of his budget next year.

Survey results: Discussed highlights of survey responses: Increase electronics, have a notary. The staff received very high marks. Mike suggested presenting the results to the new town manager and council in March or April also as a way to introduce ourselves and tell them what we do.

New Business: HVAC: IT'S FIXED! Johnson Control was here and the digital process is done and the staff and Jay Redimarker were taught how to use it.

Big Night/Vernal Pools. Lee met with local ecologists for an event in January. March will be kids programming.

Democracy in Media Project: Lee met with Amy Miller to discuss this event. Eight people (4 liberal and 4 conservatives) would meet and be videotaped and recorded discussing democracy in media.

Newspaper Subscriptions: We reviewed what's available, could be cancelled and ordered.

Library Card expiration: Lee proposed changing it from one year to three years. Board approved.

Lorena's hours: Increase on Wednesday to six hours. Lee to add to his budget.

Covid Screens on Desks: Screens are still up at the circulation desk. Revisit if Covid numbers decrease.

The meeting was adjourned at 7:29 PM with Mike and Katherine's motion.

Next meeting on January 18th at 6:30 PM at the library.

Submitted by Hilda Howell

*attested by Hilda Howell
Jan 18, 2022*